

Neighbourhood Plan Steering Group Meeting Tuesday 23 June 2015

Pavilion, Denstone College

Present

Jacque Payne, Antony Whomersley, Angela Snow, Cavell Portman, Edward Edmonds, Clive Keble, David Brown, Emma Gerrard, Bob Beaumont

1. Apologies

Jenny Richardson, Pauline Dolan

2. Minutes of 19 May

Accepted as a true record.

3. Update of steering group contact details

Members present updated their details. The list would be limited to current active members and recirculated. Details of previous members and other people who may assist in the future to be kept separately. **ACTION BB**

4. Matters arising

- a. Admin and support arrangements. Bob Beaumont had taken over as admin support and secretary.
- b. Attendance record. As stated in the Terms of Reference people would cease to be a Steering Group member after missing three meetings.
- c. Terms of reference. All members have a copy.
- d. Updated skills/interest sheet. Circulated. Provide updates to CK. **ACTION All**

5. Update on grants

The Neighbourhood Plan Grant application is undergoing due diligence. The amount of £4520 has been allocated now with £3k later. Progress needs to be chased with the Parish council and Groundworks. **ACTION BB & CK**

The Awards for All grant application is with the assessment team.

6. Update on progress in relation to Project Plan

'Project Plan Inset' and 'Evidence and how it is used' had been circulated. At the next meeting there would be a 30 minute session on what individual members want from the plan eg scale of development, landscape, location. **ACTION All**. There should be engagement with the College, JCB and Alton Towers over actions which may cause/have caused issues eg floodlighting. There may be policies in the emerging Local Plan which will suffice. At present this is likely to require 16 houses to be built but this may change. In order to have a policy on type of housing it is necessary to summarise existing. CK is researching planning applications since 1977 of which there were 278. 114 relate to extensions (should there be a policy on this?) and 43 relate to new houses.

7. Characterisation study and schedule

An interesting afternoon had been had on Friday 5 June. Areas had been allocated with a completion date of 31 August. Various offers of assistance were made and members urged

to start as soon as possible. **ACTION Participants in the Characterisation Study.** PD to be informed when activities are taking place. Copy of 'Progress to date and future work' paper by CK to be sent to EG. **ACTION BB.**

8. Communications and consultation

- a. Social media. EG had produced a paper on this subject. Twitter has a short life but would have some use. Sharing pages via Facebook was thought to be a good idea. EG could set up subject to Parish Council agreement and a proposal to be shown at next meeting.. **ACTION EG & JP.**
- b. School newsletter. The pre-meeting had determined that this would not be an effective method. AS had produced some ideas for this which CK would use for the August newsletter to all.
- c. Local organisation and consultees contact list. CK had produced a paper on this which proposed sending an email to various consultees next week. BB to provide email addresses for Alton Towers, JCB and Doveleys Garden Centre. **ACTION BB & CK.**
- d. Working with young people – DBro & CK had produced discussion papers. Projects during the next academic year were considered. AW felt contact with young children via the Denstone Show or First School could be possible. Older children would be more difficult – a picture quiz was suggested. CK would provide comments/suggestions for the next meeting. **ACTION CK.** James Hartley could be contacted about possible Denstone College participation. **ACTION DBro.**

9. Outstanding Files & Info to be over to Bob Beaumont

JP handed over the documents held by the Parish Council clerk. Hester to be chased for electronic documents in her possession. **ACTION BB.**

10. Any other business

Members were reminded of the need to contact local organisations. Two more were identified – Rifle Range EG and Tuesday Club Wendy Forrester. List to be recirculated. **ACTION CP.** A record of activity to be kept. **ACTION BB**

AS will produce a Weaver Message item from the minutes. **ACTION AS.**

Although the Facebook page could be advertised on emails CK favoured the delivery of paper newsletters to ensure all households are covered.

11. Dates of next meetings

Tuesdays 21 July and 18 August at 7.00 p.m.

As the Manchester United Football Schools will be in session it is likely that a different room will be used. Confirmation will be sought and details provided with the next agenda.

ACTION BB

Meeting closed 8.50 pm