

Neighbourhood Plan Steering Group

MINUTES – Monday 22nd September 2014

Present - David Boden, Hester James, Pauline Dolan, Tina Richardson, Vanessa White, Jacque Payne,

Simon Ratcliffe, Emily Whitehead

Apologies – Paul Draycott, Jenny Richardson

1. Tina Richardson was elected Vice Chair and subsequently took the meeting in the absence of the chairperson.
2. Minutes from 4th August 2014 accepted.
3. Simon Ratcliffe declared interests as landowner and member of the Parish Council.
4. Jacque Payne advised new SHLAA areas have been identified. Discussion followed regarding identifying areas as part of the Neighbourhood Plan. Suggestions for houses in Denstone College and requests for suggestions in our questionnaires to provide an evidence base for the plan.
5. It was agreed to form a planned timeline for each stage of the Neighbourhood Plan development process. This can be initiated via email discussion prior to our next meeting.
6. Format of the questionnaire was discussed and agreed up, Emily to put questionnaire together and email to members of the group. All comments to be made by Monday 29th September 2014. Approval anticipated at the next council meeting on 7th October 2014. Distribution possibly to be completed by the Parish Council on around 21st October 2014 (after printing) with a return date of 1st November 2014.
7. Newsletter agreed with some minor changes, Pauline to edit and email to all members for agreement. Comments to be made by Monday 29th September 2014, in time to be presented at the next Parish Council meeting.
8. Next meeting planned for Monday 24th November 2014 at 7.15pm
9. Meeting closed at 9.10pm