

Neighbourhood Plan Steering Group Meeting Tuesday 21 July 2015

Classroom 14, Denstone College

Present

Jacque Payne, Antony Whomersley, Angela Snow, Cavell Portman, Edward Edmonds, Clive Keble, David Brown, Emma Gerrard, Pauline Dolan, David Boden, Bob Beaumont

1. Apologies

Jenny Richardson

2. Minutes of 23 June

Accepted as a true record.

3. Any changes to steering group contact details

None

4. Matters arising

- a. Updated skills/interest sheet. No updates.
- b. Contact with village organisations. DBro has joined the Bowls Club and would be the contact. **ACTION All to feed information to their organisations using the sheet headed "Progress to date and future work" as a guide.**

5. Update on grants and financial control of funds

The Neighbourhood Plan Grant application. The documentary requirements have now been met and the amount of £4520 will be paid later this week. The expenditure is for a six month period terminating on 29 November. CK reported that further funds could be applied for at a later stage in the project.

The Awards for All grant application. The remaining items required before this can be granted will be sent tomorrow.

Spreadsheets will be set up for the respective grant expenditure. **ACTION Christine Leedham.** The reporting arrangements for both grants need to be checked. **ACTION BB.**

6. Update on progress in relation to Project Plan

- a. Consultation with external organisations. CK had produced a paper on this subject and summarised these. Contact had also been made with Denstone College and JCB. Organisations that had not responded, in particular Staffs Wildlife Trust with the Churnet Valley Living Landscapes Project, would be chased next week. **ACTION CK.** The Parish Council had received a response from SCC Cllr Philip Atkins – to be passed to CK. **ACTION JP.**
- b. Landscape character surveys progress. Four members had carried out theirs and the rest indicated timescales. AS passed a draft to CK for comment. Studies should be passed to PD. **ACTION ALL.** CK would like whatever was available in mid-August. **ACTION PD.** EG would like any suitable photos for use on Facebook. It was agreed that where possible these should not include house numbers or names. CK suggested that the College study should be an overview as there is the possibility of a more detailed project by College students.

- c. Evidence gathering. CK had produced a paper on Population and Housing Statistics. More detail is required on the recent housing completions and outstanding permissions. There was also the 2010 Housing Needs Survey.
- d. ESBC Local plan update. The inspector has requested no changes to the housing requirements ie 20 houses by 2031. Final version of the plan is expected mid-September. ESBC have said that the Neighbourhood Plan will apply to Denstone. Sites should not be chosen in the outlying hamlets but it is not known whether any infill that occurred would count towards the total.

7. Discussion on a potential major NP issue. Where/How/What to meet the Local Plan housing requirement (20 houses – 16 net)

CK produced a discussion document which posed a number of questions which were considered together with maps showing the existing settlement boundary and SHLAA sites. Two additional sites had also been notified.

1 Do you want to plan for more than 16 new houses? *Could be useful to have an additional site as a reserve or for later use.*

2 Do you want to enable small scale infill housing in the hamlets? *Felt acceptable if for a relative of an existing resident.*

3 To plan for a single site or several smaller one? (10+ units to apply affordable housing). *2/3 bedroom houses could be considered as affordable.*

4 Which sites would you prefer for new housing? *Views were expressed on each of the sites.*

5 Which locations do you definitely not want to be developed and why? *As 4 above.*

6 How much do you want to influence the size, tenure and affordability of new houses? *Desired to do this.*

7 How much influence on design? (Materials, boundaries, parking, landscaping, drainage etc.) *List to be provided to CK of the small number of developments members were unhappy with. ACTION All.*

8 How much is the ongoing Character survey informing responses to the above questions? *Hopefully will*

8. Communications and consultation

- a. Social media. EG had set up a Facebook page which had been sent to Barrie Hinton for comment. Best Kept Village sign or war memorial/fountain were suggested for the 'logo'. It is not public but a link could be provided for members to look at. **ACTION EG.** It was agreed the settings would be 'option 2 comments to be checked before posting'. A note of any comments not posted would be kept. The contact email address would be the generic one when set up and steering group members would be listed. **ACTION EG.** CK suggested inviting viewers to send their favourite views.

- b. Weaver Message. August issue had been missed. AS would produce a combined June and July summary for the September issue. **ACTION AS by 18 August.**
- c. Working with young people. DBro proposed dealing direct with the First School and Denstone College. Contact with the First School would be via AW and the head Sarah Robson. For other schools the School Bus had been suggested as this had been successfully used at Foston. Projects would start in the autumn term for completion in the spring term.
- d. August newsletter. It was felt that a simple paper could go out with the Denstone Show flyers. CK to produce a summary of the focus, content and consultation for the next meeting. **ACTION CK.**

9. Any other business

DBo was concerned that memories are short and the public needed information to react to.

10. Dates of next meetings

Tuesdays 18 August at 7.00 p.m.

Date of the September meeting to be decided at the next meeting.

Meeting closed 9.10 pm