

Neighbourhood Plan Steering Group Meeting Tuesday 15 December 2015

The Tavern PH

Present

Jacquie Payne, Cavell Portman, Clive Keble, Pauline Dolan, David Boden, Angela Snow, Jenny Richardson, Bob Beaumont, Emma Gerrard

1. Apologies

Antony Whomersley, David Brown, Edward Edmonds.

2. Minutes of 24 November

Accepted as a true record.

3. Any changes to steering group contact details

None

4. Matters arising

a. Contact with village organisations. No updates.

5. A short report on work completed, in progress, what need to be done and when

A report by CK had been circulated. CoH will be off for six weeks until end of Jan. ESBC need to be involved in seeing the draft plan and SEA screening. This may delay the start of the consultation in February. The proposed timetable was accepted.

6. Progress on the definition of key views & photographs

PD circulated a sheet which included 4 key views. CK had also done some work on key views and none of these would be affected by the proposed housing sites. This is probably sufficient and now photographs are required. **ACTION JR.**

7. Outline of the draft plan

CK had circulated a draft outline plan. The completed item will have more content. There are three sections:

- 1 Policy document,
- 2 Consultation report,
- 3 Basic condition statement.

CK ran through the rationale behind the various policies. National Planning Policy Framework 74-77 provides definition of 'Green spaces'. Transport policies are questioned but CK felt that T1 is valid. SCC Highways have indicated a statement traffic flows would help them – details to be emailed to CK. **ACTION JP.** To check that response from James Chadwick SCC also raises this point or is aware. **ACTION CK.** All members should have another read through the document and provide feedback to CK including any comments on the objectives in 4.2. **ACTION All.**

8. Update in identification of local heritage assets

AS/PD are to do some more work on this. It was thought there are other field furrows not designated. There is already sufficient information to start the policies. 'Handbook on vernacular architecture' recommended to be purchased by the project. **ACTION PD/AS.**

9. Working with young people

Brief report from DBro. Remaining responses from Alleyne's and Denstone College are being collected this week. They will be reviewed for a report to the January meeting. There were several reports that village students had completed questionnaires.

Facebook. There had been 55 likes. Photos generate most responses. Christmas and New Year messages to be sent out. **ACTION EG.** Information on the set up of the page which can be included in the draft plan to be sent to CK. **ACTION EG.**

10. Brief update on housing sites assessment, with an indication of numbers and locations

The group received an update from the planning adviser and work is ongoing. The findings of the housing sites assessment will be made public when it is completed and as part of the Draft Neighbourhood Plan.

11. Funding update

BB briefly ran through the funding situation. A request for a Neighbourhood Planning Grant of £2k to cover the period Jan – Mar had been lodged.

12. Any other business

All Saints First School had been contacted as an alternative meeting venue during the winter months. It would be available for a donation to cover costs. Agreed that this be taken up and Denstone College informed that we would like to reuse their facilities from March/April. **ACTION BB**

13. Dates of next meetings

Tuesday 12 January 2016 All Saints First School

Tuesday 9 February All Saints First School

Meeting closed 8.20 pm