

Neighbourhood Plan Steering Group Meeting Tuesday 9 February 2016

Pavilion, Denstone College

Present

Jacquie Payne, Cavell Portman, Clive Keble, Pauline Dolan, Jenny Richardson, David Brown, Bob Beaumont, Edward Edmonds

1. Apologies

Emma Gerrard, David Boden, Angela Snow, Antony Whomersley.

2. Minutes of 12 January

Exhibition date is Friday **26** February. With this amendment accepted as a true record.

3. Any changes to steering group contact details

None

4. Matters arising

a. Contact with village organisations. CP spoke to the Tuesday Club on 2 February, PD to Garden Guild 1 February. JR to cover Women's Institute 15 February

5. Updated Sites Assessment report, newsletter & scripts for exhibition Friday 26 Feb. 3-7pm

The updated report had been circulated. It was realised that some figures in 3.1 were incorrect and that the paragraph on infill sites should be deleted. With these changes the document was approved by the meeting resulting in the agreement to three preferred locations for new housing totaling 16 units. It was agreed that the findings would be made public at the exhibition on Friday 26 February.

Discussions with the landowners of the preferred sites were summarised. All landowners to be informed of the proposals being taken forward to the exhibition. This will done in writing at the same time as the exhibition. **ACTION CK.**

Newsletter. Some minor editing is required. **ACTION CK.** To be printed for distribution by 21 February. **ACTION CP and others.**

Exhibition. CK had examples of laminated sheets that would form the basis of the exhibition. An amended version of the questionnaire was approved. CP compiled a list of steering group members available. Tea/coffee would be available. **ACTION JP.**

6. Draft Neighbourhood Plan – confirmation of amendments and outstanding issues

The latest version had been circulated. CK reminded the group that the plan is a legal document that has to meet certain requirements. Comments had been accommodated where possible. An amendment to p45 is to be sent to CK. **ACTION JP.** A copy had been sent to ESBC but no response to date. Evidence on preferred locations will be incorporated after the 26 February exhibition. No further revisions will take place until after this date.

7. Working with young people

A report had been circulated. DBro provided an abstract at the meeting. Very poor response from 14-18 age group where response had been voluntary. Feedback would be provided to the schools that participated. **ACTION DBro**. There will be a specific section in the final consultation report. Conclusions to be emailed to CK. **ACTION DBro**.

8. Housing Choice Supplementary Planning Document ESBC Consultation Draft

This had been circulated. It was noted that previous housing needs surveys were invalid and that community requests for affordable housing would require a new detailed survey.

9. Funding update

The NPG for £2k had been received. A further application would be required in April.
ACTION BB

10. Any other business

Village tithe maps. The County archives at Lichfield had requested £40 to digitise these for Denstone. WI had agreed to contribute £20, provided these would then be accessible £20 to come from Neighbourhood Plan funds. Agreed. **ACTION Julie Sadler**

11. Dates of next meetings

Tuesday 22 March Denstone College

April To be determined

Meeting closed 8.45 pm