

1. **Attendees:** Cllr J Payne (in chair), Cllr B Hinton, Cllr S Ratcliffe, Cllr R Wright, Cllr C Podmore and Cllr E Edmonds, Councillor S Smith

Agenda A

2. **Apologies** Councillor P Reid, Cllr I Watson and Borough Councillor C Smith
Minutes: of the meeting held 6th October September was approved.
3. **Declaration of interest.** Cllr B Hinton (6a and b) Cllr C Podmore (6d).
4. **Matters Arising/Clerk's report**
 - a. **Staffordshire Playing Fields Association.** It was discussed whether the Parish Council would become a member of the association. Cllr Payne took the document home to peruse.
 - b. **Key Holders.** It was agreed that a list of key holders needs to be put together in case anyone should require a key.
5. **Adjournment for Public Participation**
6. **Planning** (Permitted & Refused are decisions by ESBC)
 - a. **P/2015/01206;** Erection of an attached classroom, Denstone College, Denstone, ST14 5HN. Clerk to request an extension whilst plans are looked at.
 - b. **P/2015/01207;** Listed building application for the Erection of an attached classroom block, Denstone College, Denstone, ST14 5HN. Clerk to request an extension whilst plans looked at.
 - c. **P/2015/00556;** Land adjacent Hillcrest, Alton Road, Denstone, Staffordshire ST14 5HG. Reserved matters application for the erection of a detached dwelling including details of appearance, landscaping and scale (REVISED DRAWINGS RECEIVED) **Approved.**
 - d. **P/2015/01136;** The Tavern, College Road, Denstone, Staffordshire, ST14 5HR. Erection of a single storey front and side extension (Non Material Amendment – alteration to approved doors and windows on front elevation). **Approved**
 - e. Any applications received since publication of the agenda. None
7. **Neighbourhood Plan.** Update given, questionnaires are being analysed and results will be available at the next steering meeting on the 13 October 2015.
8. **BKV.** Cllr Payne informed the meeting that a copy of the report had still not been received.
9. **Dog Control order sign for Old Railway Line + dog fouling sign.** The clerk is waiting for a copy of the template of the signs. Clerk advised that the “Dog on a lead sign” would be A4 size. Clerk to chase.
10. **The Post Office.** The sale is to go ahead and a letter is required from the Parish Council to relinquish the lease. This was discussed and it was agreed by a majority vote to relinquish the lease as it was felt that it was better to have a viable shop in the village. Cllr S Ratcliffe to take advice from a solicitor as to what should be put in the letter. In the meantime the bill for the disconnection of gas will not be paid. It was agreed that standing orders going forward would be paid.

- 11. Tree sculpture.** It was agreed that the sculpture of the seat would go under the oak tree in the village. Clerk to establish with highways if that's ok, if so Cllr S Ratcliffe to organise putting it in place. In the meantime the sculptor is to be asked if it can be put on hold for a couple of weeks.
- 12. Village hall committee.** A copy of the minutes is going to be passed to everyone.
- 13. Denstone Show.** The W.I asked to be named in the programme next year and that was agreed. The show was a financial success and approximately £400 was raised. It was suggested that more help is needed on the day, if people could just give an hour it would be great. With regards to next year it was agreed that more things must be done for children. Any other suggestions are welcome.
- 14. De-Fib.** Cllr Payne informed the meeting that the defibrillator has now been purchased and should be delivered next week. The Village Hall has initially paid for this but Parish Council will reimburse them once sufficient funds are available. Donations are still being received and the village hall committee have agreed to donate the proceeds of the raffle on Live and local night. Carolyn Wedd has also donated £135.20 from the sale of her book.
- 15. Step lights.** Pictures were shown of the step lights put up by Peter. Clerk to contact pathways and highways with regards to whose responsibility it would be if someone fell. It was unanimously agreed to reimburse Peter for the lights. Peter requested that the money be donated to the de-fib fund. Peter to send invoice to the clerk.
- 16. Local Bus Service.** On going.
- 17. Emergency Plan for village.** On going.
- 18. Community Speed watch/college traffic.** Cllr Payne informed the meeting that Mary and Jenny would no longer be involved with the community speed watch but thanked them for their help. Clerk to write to the headmaster of the college regarding speeding traffic on Narrow Lane.
- 19. Highway Issues**
- a. NHT will be in the village w/c 12 October clerk to advise them of the following: To cut the bank of grass on College Road and junction of Narrow Lane. The hedge at the bottom of Narrow Lane and over hanging trees at the old vicarage on the railway bridge.
 - b. Traffic issues & Stubwood sub-committee. Updated.
 - c. Potholes & drainage issues in the village. Clerk to inform highways of pothole on the road from Alton coming back to Denstone on the left hand side past Hillside Farm in Denstone as you go into the dip before the Old Railway Bridge.
 - d. Footpaths. Overhanging hedge outside Haywood Hall. Clerk to contact the owner.
- 20. Neighbourhood Working**
- a. Neighbourhood Forum. Cllr Payne informed the meeting that we will soon be getting 8 trees to plant and if anyone would like to volunteer then that would be very much appreciated.
 - b. Railway Platform projects. Updated.

21. Finance/Payments

To approve the following payments:

- a. Webmaster September = **£25.00** [LGA 1972 s142 & 144]
- 697**
- b. Lengthsman payment Non SCC for September 2015 - **£115.00** [LGA 2000 s111]
- c. Clerk's pay for September 2015 = **£290.00** [LGA 1972 s112]
- d. Clerk's expenses for September = **£74.22** (LGA 1972 s111)
- e. 21 hrs. Administration payment for Neighbourhood plan = **£187.74**
- f. ICO Data protection registration = **£35.00**
- g. Grant Thornton **£100.00 + vat £20.00 = £120.00**
- h. E-on Public Lighting Maintenance **£71.94 + vat £14.39 = £86.33** [Parish Councils Act 1957 s3]
- i. ROSPA Play safety Annual Inspection **£95.00 + vat £19.00 + £65.00 + vat £13.00 = £192.00**
- j. St John Ambulance (show) = **£77.00** (LGA 1972 s111)
- k. Clive Keble Consulting Ltd (Neighbourhood plan) July, August and September = **£963.00**
- l. Clive Keble Consulting Ltd (Neighbourhood plan) July, August and September = **£2,105**
- m. Cavell Portman printing costs for Neighbourhood plan = **£398.70**
- n. Councillors show expenses - **£26.21+ £0.24 = £43.33** (LGA 1972 s111)
- o. E-on Public Lighting July and August = **£12.02 vat £0.60 = £ 12.62**[Parish Councils Act 1957 s3]

ITEMS RAISED DURING THE PUBLIC PARTICIPATION PERIOD:

- a. The hedge fronting onto Main Road is overhanging and it is difficult to pass by. Cllr S Ratcliffe to ask JCB to cut the hedge they are responsible for. Cllr Payne to talk to resident regarding the hedge he is responsible for in this area and ask him to cut this back.
- b. A planning application was raised that was not on the agenda. Borough Councillor Chris Smith informed the meeting that the planning application had only just been received and he would send the details to the clerk so an extension could be requested.

Items for Future Agenda

- a. Bus Shelter
- b. Internal Audit

Dates of next meetings: 3 November & 1 December 2015

The meeting closed at..... 20.20