

Minutes of the Denstone Parish Council meeting held on the 7th November 2017

1. **Attendees:** Cllr J Payne (in chair), Cllr B Hinton, Cllr P Robotham, Cllr S Ratcliffe and Cllr S Smith, Cllr J Turner, Cllr R Wright and Borough Councillor C Smith.
Apologies. Cllr K Stratton and Cllr E Edmonds
2. The minutes of the meeting of the 3rd October 2017 were approved by all, and were signed by Cllr Payne.
3. There were no declarations of interest declared.
4. Moving Public Participation – Cllr Hinton informed the meeting that he had done some research on best practice and how other Parish Councils dealt with public participation and it was clear that it was at the start of the meeting. It was unanimously agreed to move public participation to item 4 on the agenda. It was also agreed that Councillor Hinton would put together some notes on public participation and these would be sent out to all councillors and a decision made at the next meeting.
5. Matters Arising/Clerk's report
 - a. Correspondence Received – The clerk informed the meeting that she would contact the SPCA with regards to the fee for the SAAA Audit and report back at the next meeting.
 - b. Asset and Investment register update – The clerk issued a copy of the register to all and some of the missing details were added to the register. It was agreed that the clerk would check to see if there was excess to be paid on the insurance should a claim be necessary. Councillor Ratcliffe thought he might have information on the two play areas and would look to see what he had. Clerk to report back at the next meeting.
 - c. Standing Order – The clerk brought a detailed letter for signature to the meeting so that all future salary payments can be made by standing order on the 1st of the month.
 - d. January 2018 meeting – It was agreed to move the January meeting to the 9th January.
 - e. Remembrance Wreath – it was agreed that a donation of £40.00 be made to the British legion for the remembrance wreath. Cavell Portman is now the new contact for the Denstone area and he has the wreath for the Parish Council. This will be collected by Cllr Edmonds.
 - f. Licence for the Tom Boden Sports Memorial Trust – It was unanimously agreed that the Parish Council would pay £50.00 for the licence to the Tom Boden Memorial Sports Trust. Cllr Payne signed the licence. Cllr Payne also informed the meeting that Cllr C Smith had secured funding of £800 towards the resurfacing of the playground and the Parish Council have applied again for funding from Awards for All.
 - g. Quarter 2 Financial Check – The clerk brought all the invoices and cheque books for Quarter 2 to be checked. Cllr Hinton asked if changes could be made to the sign off sheet. Clerk to update.

- h. Precept 2018/19 – The clerk suggested that she prepare and send to all councillors the details to enable a decision to be made on the precept at the December Meeting. This was agreed.
6. Adjournment for public participation
It was raised that the Bat report for item 7b was incomplete as the machine was only working for 1 night.
7. Planning (Permitted & Refused are decisions by ESBC)
- a. P/2017/01246 - Prior Notification for the extension of an existing agricultural building. Quixhill Farm, Quixhill Bank Denstone. No objections.
 - b. P/2017/01180 - Demolition of existing agricultural building to facilitate an outline application for the erection of two detached dwellings including details of access - Land Adjacent to Ford Croft House Upper Croft, Oak Road, Denstone. ST14 5HT – It was agreed that the following comments be sent on behalf of the Parish Council.
 - i. The Bat Survey was incomplete and should be carried out again.
 - ii. To put another two access driveways on a known traffic problem area of Stubwood Hollow would not be acceptable.
 - iii. On question 15 on the application form it asks are there any trees or hedges on the development sight. The applicant has ticked no but there are hedges on the sight.
 - c. P/2017/01234 – Erection of two storey rear and single-story side extension – Rhodelands Stubwood Lane Denstone – No objections.
8. 2nd Defibrillator – The clerk informed the meeting that the training was a success and it was agreed that another date would be set in March 2018.
9. Noise from Muddy Lane Farm – Cllr Payne informed the meeting that she had received a complaint from some parishioners stating that there had been a lot of noise from Muddy Lane Farm. Cllr Payne said that she would investigate further before the Parish Council take any action.
10. Stream at the back of the shop – Cllr Ratcliffe to talk to Malcolm Adams regarding clearing the stream.
11. Meeting Room door – Cllr Payne now has a key to the back door of the meeting room.
12. Traffic Issues discussed with Richard Rayson & Trevor Mellor – The clerk issued the notes of the meeting with Richard and Trevor prior to the meeting. No comments were made at the meeting. However, Cllr Payne did ask if a 20mph speed limit is still something that the Parish Council would like to see in the village, and it was agreed that if it enhances the heart of the village then yes. Councillor Wright asked that the 20mph speed limit be an agenda item for the next meeting. It was agreed that Richard and Trevor would be invited back to discuss this issue further. Cllr Payne to talk to Richard.
13. Highways Rights of way – Choices – It was announced that the Highways and Rights of Way have a website “Your Choices” which is now live www.highwaysyourway.info

14. Crowdfund Staffordshire – Cllr Payne suggested that she point this out to Vanessa to have a look at.
15. Village Hall committee member. Nothing to update at the moment.
16. Emergency Plan for village – Cllr Ratcliffe stated that he hoped to have it completed by the end of the year. Update at Januarys meeting.
17. Highway Issues
 - a. Traffic issues & Stubwood sub-committee.
 - b. Potholes & drainage issues in the village.
 - c. Footpaths – The pavement on Marlpit Lane and Greenacres is severely cracked. Clerk to report to SCC.
18. Finance/Payments

To approve the following payments: The payments were proposed by Cllr Ratcliffe and seconded by Cllr Hinton.

 - a. Webmaster pay for October 2017= £25.00 [LGA 1972 s142 & 144]
 - b. Clerk’s pay for October 2017 = £340.17 [LGA 1972 s112]
 - c. Clerk’s expenses for October 2017 = £9.00 (LGA 1972 s111)
 - d. Eon Lighting October 2017= £15.51 [Parish Councils Act 1957 s3]
 - e. Remembrance Wreath =£40.00
 - f. Licence for Tom Boden Memorial Sports Trust =£50.00
 - g. Eon Lighting Maintenance £91.58
 - h. John Etherington Village Hall Toilets £53.00

Items for Future Agenda

1. Process on Purchasing the field.
 2. Closure of Mayfield School
 3. Proposed 20mph speed limit
1. Dates of next meetings: 9th January, 6 February and 6 March 2018