

Draft

6 November 2015

Minutes of the Denstone Parish Council meeting held on the 3 November 2015

1. **Attendees:** Cllr J Payne (in chair), Cllr B Hinton, Cllr S Ratcliffe, Cllr R Wright, Cllr C Podmore and Cllr E Edmonds, Councillor S Smith
2. **Apologies** Councillor P Reid, Cllr I Watson and Borough Councillor C Smith
3. The minutes of the 6th October 2015 were agreed and signed by Cllr Payne
4. Declarations of interest were received from Cllr B Hinton (6b and 6c)
5. Matters Arising/Clerk's report
 - a. Transparency Code – the clerk informed the meeting that this came in on the 15th July 2015 and it was to replace the external audit. The Parish have to publicise various financial items on the website as well as the minutes and agendas of all meetings. Clerk to discuss with Carolyn.
 - b. Code of Conduct – Clerk to check for current code of conduct and bring it to the next meeting on the 1 December.
 - c. Step lights – Cllr Payne informed the meeting that she had spoken to Richard Rayson who confirmed that highways had no objections to the lights being installed.
 - d. SLCC membership – it was agreed that the clerk would ask Ellastone Parish Council if they would like to split the cost as both councils would benefit.
 - e. Staffordshire playing field Association – it was agreed that we would not become a member of the association.
 - f. Thank you – the clerk informed the meeting that she had received a number of cheques for the defibrillator and suggested that she sent a letter of thanks. This was agreed.
6. Adjournment for public participation
 - a. It was raised that one of the step lights was not working; Cllr Payne said that she would email Peter Robotham.
 - b. Thanks were expressed for the work done on the railway line and the sign. Cllr Payne said that she would pass on the thanks to Sam Bailey.
7. Planning (Permitted & Refused are decisions by ESBC)
 - a. P/2015/01139; Land north east of Hollis Farm College Road Denstone Staffordshire. Erection of a detached building for use as rural craft joinery workshop including front canopy, widening of existing access and installation of package treatment plan. Discussed and it was decided to object to the planning application, clerk to forward objections to the ESBC.
 - b. P/2015/01351; Denstone College, Denstone, ST14 5HN, Consent for an extension to two existing boarding houses and the installation of roof mounted solar PV. Comments to be sent to the clerk.
 - c. P/2015/01352; Denstone College, Denstone, ST14 5HN, Extension to two existing boarding houses and the installation of roof mounted solar PV. Comments to be sent to clerk.

- d. P/2015/01468; Ain Garth, Oak Road, Denstone, Staffordshire, Erection of a single storey side extension. Comments to be sent to clerk
 - e. P/2015/01412; 2 Elm View Denstone Staffordshire ST14 5HD Erection of a replacement garage. Comments to be sent to clerk.
 - f. Any applications received since publication of the agenda. There were no other applications but Cllr Payne informed the meeting that she had received a letter from Andrew Griffiths MP stating that he was happy to try and retrieve hard copies of planning applications for the future. It was noted that Ellastone and Croxden still received hard copies.
 - g. Andrew Griffiths also stated that he would take the matter further regarding an enforcement notice on a garage on College Road from 2012 planning application.
8. Tree Preservation order No TPO 316 All Saints Church Main Road Denstone. Noted
 9. Bus Shelter. Cllr Edmonds informed the meeting of a quote for a new bus shelter from MJD paving. £420.00 + Vat. Cllr Wright said he would investigate funding from Churnet Valley. Cllr Payne also to speak to Sara at the Neighbourhood Forum.
 10. Internal Audit. Clerk to bring bank statements, cheque books and entry books to next meeting.
 11. Neighbourhood Plan. To updated
 12. BKV. Cllr Payne read out the letter.
 13. Dog Control order sign for Old Railway Line + dog fouling signs. Nothing yet clerk still waiting to hear.
 14. The Post Office. Documents were signed by the clerk and witnessed by Cllr Payne and passed to Cllr S Smith.
 15. Tree sculpture. Cllr Payne spoke to Richard Rayson who said that a license would be required, clerk to email Richard. With regards a stand for the sculpture Cllr Ratcliffe to investigate.
 16. Village Hall committee member. Cllr Reid not present.
 17. Denstone Show. Discussed.
 18. De-fib. A cheque from JCB is to be sent to clerk for second defibrillator. 1st Defibrillator now received, installed but as yet not working. Total count of all funding to be calculated and brought to the next meeting.
 19. Local bus services. Cllr Reid not present.
 20. Emergency Plan for village. Updated
 21. Highway Issues
 - a. Traffic issues & Stubwood sub-committee. Updated
 - b. Potholes & drainage issues in the village. Updated
 - c. Footpaths. Updated
 22. Neighbourhood Working
 - a. Neighbourhood Forum. Cllr Payne asked for volunteers to plant trees on the 29/11/2015.
 23. Correspondence on Table to Note
 - a. Planning application P/2015/01139
 - b. Spring 2015 SPCA "Gazette"
 24. Finance/Payments

To approve the following payments:

- a. Webmaster October = **£25.00** [LGA 1972 s142 & 144]
- b. Lengthsman payment Non SCC for October 2015 = **£95.00** - [LGA 2000 s111]
- c. Clerk's pay for October 2015 = **£314.83** [LGA 1972 s112]
- d. Clerk's expenses for October = **£10.80** (LGA 1972 s111)
- e. Fruit Trees = **£104.00**
- f. British Gas post office =**£99.64 + VAT £2.56 =£102.20** [Parish Councils Act 1957 s3]
- g. Clive Keble Consulting Ltd (Neighbourhood plan) Rural Place Profiles = **£150**
- h. Bob Beaumont admin claim (Neighbourhood Plan)= **£399.54**
- i. E-on Public Lighting October = **£48.84** [Parish Councils Act 1957 s3] – not agreed clerk asked to investigate this amount with Eon and bring back to next meeting.
- j. Staffordshire Parish Council Association =**£293.00**
- k. Hire of village hall for Denstone Show = **£110.00** (LGA 1972 s137)
- l. Printing of Denstone Show Programmes = **£75.00** (LGA 1972 s137)
- m. Banqueting Roll for Denstone Show= **£28.93** (LGA 1972 s137)
- n. Tent Hire for Denstone show = **£150** (LGA 1972 s137)
- o. Items paid for By B Hinton for Denstone Show = **£108.95**(LGA 1972 s137)
- p. Payment for Defibrillator to Village Hall = **£1326.80**

All cheques were signed and posted out by the clerk.

Items for next Agenda

1. Donation for the remembrance wreath

25. Dates of next meetings: 1 December 2015