

1.	<p><b>Attendees:</b> Cllr M Shermer (Chair), Cllr J Mountney, Cllr C Kelly, Cllr E Edmonds, Cllr L Beckett-Fountain and Borough Councillor S Sankey and Julie Sadler (Clerk). Also present at the meeting was Russell Whitehurst.</p> <p><b>Apologies,</b> Cllr B Wright, and C Cllr K Stratton Cllr S Ratcliffe and Cllr J Turner</p>	
2.	<p><b>The minutes of the meeting held on the 30<sup>th</sup> April 2020.</b> The minutes were agreed by all as a true record of the meeting and will be signed by the Chair and the clerk at the next available meeting.</p>	Clerk and Cllr Shermer
3.	<p><b>Declaration of interest</b> None</p>	
4.	<p><b>Adjournment for Public Participation</b> – Borough Councillor Sankey raised that he had been advised by Cllr Atkins that the first full remote Healthy Staffordshire Select Committee will be held on the morning of Monday June 8<sup>th</sup>. The only item on the agenda will be CFR. Mark Docherty will be in attendance from WMAS. Cllr Sankey said that the Parish Council should look to sending a supporting document to keep the CFR's in the community. It was agreed that Cllr Sankey would forward the email to Cllrs Shermer and Mountney who would put together a document in support of the CFR's in the rural community.</p>	Cllr Sankey Cllr Shermer and Cllr Mountney
5.	<p><b>Matters Arising/Clerk's report</b></p> <p>a. Correspondence Received – The clerk informed the meeting that she had received a copy of the Denstone Diary. Cllr Shermer followed this by expressing sincere thanks to Sue Edmonds on behalf of the Parish Council for all her hard work in producing this diary and how well it reflects the village. She suggested that a letter of thanks be sent to Sue Edmonds from the Parish Council, this was unanimously agreed by all those present at the meeting.</p> <p>The clerk informed the meeting that a letter had been received from Cllr G Allen Deputy Leader of Regeneration and the Planning Policy requesting that he attend a meeting of the Parish Council. It was agreed that once the Parish Council were meeting in the Village Hall again then the clerk should send an invite to Cllr Allen to attend one of the meetings.</p>	Clerk  Clerk
6.	<p><b>Planning Applications</b> (Permitted &amp; Refused are decisions by ESBC –</p> <p>a. P/2020/00454 - Erection of a single storey rear extension, part single and two storey side extension, first floor extension on lowered garage and installation of front bay window with canopy above. The Rowans, Alton Road, Denstone ST14 5DH – It was agreed that there were no objections for this application.</p>	
7.	<p><b>SCC COVID19 Support Fund</b> – Cllr Shermer informed the meeting that the Parish Council had received £500 from the support fund. This was being held in the Parish Councils bank account and so far, they have paid £126 for expenses incurred with the Car Service. If anyone else knows of anyone in the village using their own money to help others in the community at this time, then please contact Cllr Shermer.</p>	
8.	<p><b>Sign off Governance Statement 2019/20</b> – The clerk had sent out a copy of this document a couple of days prior to the meeting to enable the councillors to look at it in detail before the meeting. The details were agreed unanimously by all councillors present and it was agreed for Cllr Shermer to sign the document and then forward it to the clerk to sign and send onto the external auditors.</p>	Cllr Shermer  Clerk
9.	<p><b>Sign off Annual Accounting Statement 2019/20</b> – The clerk had sent out a copy of this document a couple of days ago prior to the meeting to enable the councillors to look at it in detail before the meeting. The details were agreed unanimously by all councillors present and it was agreed for Cllr Shermer to sign the document and then forward it to the clerk to sign and send onto the external auditors. A copy of the internal auditors document was also sent for confirmation of the sign off by Janice Jackson.</p>	Cllr Shermer  Clerk

10.	<b>Insurance</b> – It was unanimously agreed that the quote from the Zurich Insurance of £1500.50 was accepted and a cheque forwarded as soon as possible.	
11.	<b>Denstone Meadow</b> – Cllr Shermer informed the meeting that a copy of the document regarding the Denstone Meadow was sent out to all councillors. Cllr Shermer thanked Cllr Edmonds for the document explaining that the Denstone Meadow had been gifted to the Parish Council but the fishing rights were not part of the gift. Cllr Edmonds explained that things were progressing all be it slowly due to the weather. However, nothing would open until everything was finalised and the Parish Council were happy and had given the all clear to go ahead. The Parish Council would like to thank everyone for all their hard work and especially TaylorMade who carried out some work free of charge. Cllr Edmonds will provide an update, when we can finally meet in the Village Hall.	
12.	<b>Highways issues</b> a. Traffic issues & Stubwood sub-committee – Richard Rayson informed Cllr Shermer that highways have received some issues raised with the drawings for Road Safety Audit 2 (RSA 2) and have received comments back regarding a few problems with design and are working to amend the drawings in accordance to these comments. As soon as he has any update, he will contact the Parish Council. b. Potholes - None c. Footpaths – None d. Pavements – None	
13.	To approve the following payments: Proposed by Cllr Edmonds and seconded by Cllr Kelly. The clerk informed the meeting that she would send all of the invoices to Cllr Shermer for the outstanding payments. Cllr Shermer would then write the cheques and sign them and get a second signature from either Cllr Stratton or Cllr Edmonds. a. Webmaster pay for May 2020 = £25.00 [LGA 1972 s142 & 144] b. Clerk’s pay for May 2020 (Made by Standing Order) = £379.28 [LGA 1972 s112] c. Clerks expenses for May 2020 = £24.39 d. Eon Lighting May 2020 = £21.77 [Parish Councils Act 1957 s3] e. J Etherington – Cleaning Village Hall Toilets May 2020 = £40.00 f. Russ Whitehurst – Lengthsman May 2020 =£65.00 g. Zurich Municipal – Parish Council Insurance - £1500.50 (paid) h. Lavin Printers – Denstone Diary = £560 i. Internal Auditor Janice Jackson - £75.00  <b>items for Future Agenda - None</b>	
	<b>Dates of next meeting</b> – Tuesday 14 <sup>th</sup> July 2020 at 7.00pm	