

### Minutes of the Denstone Parish Council meeting held on the 5<sup>th</sup> June 2018

1. **Attendees:** Cllr S Ratcliffe (in chair), Cllr B Wright, Cllr K Stratton and Cllr J Mountney, Cllr P Robotham, Cllr M Shermer and Cllr J Turner. **Apologies.** Borough Councillor C Smith, Cllr E Edmonds and Cllr P Frampton.
2. The minutes of the meeting of the 23<sup>rd</sup> April 2018 were discussed and agreed by all as correct. The minutes were signed by Cllr S Ratcliffe.
3. There was no declaration of interest.
4. Adjournment for public participation
  - a. It was raised that there had been flooding in the village due to blocked drains all around the village. Clerk to contact highways with regards to having the drains cleared.
5. Matters Arising/Clerk's report
  - a. Correspondence Received – Nothing to raise.
  - b. Data Protection Changes – The clerk informed the meeting that she had attended the training and had a meeting with Cllr Mountney who was happy with the changes to the Privacy Notice. It was agreed that the clerk would add that it would be reviewed by the chair once a year to make sure all aspects were being followed. Clerk agreed to include this and then forward a copy to all councillors and a copy for the website. The councillors confirmed that they were happy for the clerk to continue to send emails to councillors as part of an email group.
  - c. Circulation of Minutes – It was agreed that a copy of the minutes would be issued to all councillors for comments with a deadline date. Instead of waiting until just prior to the meeting.
  - d. Circulation of Planning applications – It was agreed that the planning applications would continue to be sent to all councillors when received by the clerk. If the councillors wanted to discuss at the meeting the clerk would ask the planning officer for an extension to be given.
  - e. Privacy Policy – Already discussed and agreed in 5b.
  - f. Consent Forms - The clerk brought a copy of the consent form to be completed by all councillors who hadn't already completed one.
  - g. Repair to Play Area Old Railway Line – It was agreed that no payment would be made for the repair until it was like for like. Cllr Robotham said that he would be happy to meet with the Hags at the site if necessary. Clerk to contact Hags and inform them of this.
6. Annual Governance 2017/18 Sign off – This was signed off by Cllr P Robotham and the clerk.
7. Annual Accounting Statement 2017/18 Sign off – This was signed off by Cllr P Robotham and the clerk.
8. Planning (Permitted & Refused are decisions by ESBC)
  - a. P/2018/00585 - Outline application for the erection of a detached dwelling including details of access - adjacent Cherry Tree Cottage, Hollington Road, Rocester, ST14 5HY – It was agreed that the clerk would make a comment regarding access onto the road, this would cause additional traffic problems. Cllr Turner agreed to look at how many houses of the 21 had been built since the Neighbour Plan.
  - b. P/2018/00156 - Barrow Hill, Barrowhill, Rocester, ST14 5BX - Listed Building application for the retention of existing galvanised chimney flue and painting and removal of existing UPVC piping – No Objection.
  - c. P/2018/00529 - Erection of a single storey side extension and detached garage - Ford Croft House, Oak Road, Denstone, ST14 5HT – No Objection
  - d. P/2018/00379 - Lilac Cottage, Pear Tree Farm, Stubwood, Denstone, ST14 5HU - Retention of an office and storage unit for a period of 3 years in connection with commercial haulage business – No Objection
  - e. P/2018/00444 - Erection of boundary fence - The Birches, Doveleys Manor Park, Rocester, Uttoxeter, ST14 5BZ – It was agreed that the clerk would email the planning officer and ask which fence it was as it was unclear from the plans. If it is the back then there is not problem if the front then the Parish Council feel that it is too high.
9. End of the War Celebrations – It was agreed that the clerk would meet with the clerk of Wootton Parish Council to discuss further.
10. Key for the Railway Line – Clerk to contact Sam Bailey to see if he has a key. Also contact Dan the Lengthsman to see if he has a key and if not, would he be available to have a key. A key safe was suggested, clerk to look into how much they cost. The sign will need changing once decisions are made.
11. Telephone Box – Refer to next meeting.
12. Mobile Post Office – The Parish Council have been informed that the Mobile Post Office van due to being robbed elsewhere is temporarily out of action. A sign has been put up in the village informing people of this. As soon as the Parish Council are informed of when it will start again the clerk will let people know. In the meantime, the clerk will put details of the services provided by the Post Office Van in the Weaver Message and on the website.
13. Defibrillator light – Cllr Robotham has brought a magnetic light, he has installed it on the defibrillator.
14. Denstone Show – Three trustees from the Tom Boden Memorial Sports Trust, David Boden, Laurie Beckett-Fountain and Liz Ratcliffe attended the meeting to inform the Parish Councillors that in the absence of the Denstone Show they have organised The Denstone Country Show to take place on the 15<sup>th</sup> September 2018. The Parish Council were

15. advised that the funds raised from the show would go towards long overdue work being carried out on the Pavilion. The Parish Councillors expressed that it was fantastic that there was going to be a show but it was a shame that people didn't come forward when the parish council were asking for helpers earlier in the year. The Parish Councillors asked would it be possible to join forces to produce the show, David said that the trust would have to consult the other 3 trustees Robert Sinister, Mark Johnson and Wendy Forrester. They also advised that they have arranged a public meeting for the 22<sup>nd</sup> June in the Village Hall at 7.30pm. They agreed that they would try and talk to the remaining 3 trustees before then and come back to the Parish Council with regards to making it a joint show.
16. Oak Road Play Area – It was agreed that Cllr Robotham would take some photos of the new surface for the clerk to send to Sara Botham. Clerk to contact other parties who donated with regards to a plaque being placed at the site.
17. The Graveyard – Clerk reported that she had not received anything further from the church.
18. Progress of Purchasing Land by the Churnet – Refer to next meeting.
19. Proposed 20 mph speed limit – Cllr Robotham informed the meeting of the outcome of the meeting with Richard Rayson and Trevor Mellor (SCC). It was agreed that a speed and volume count would be set up on College Road by the steps and on Oak Road. The data will be looked at and Highways will then determine what steps to take after that. It was agreed that it would be better to have the speed and volume count set up on College Road at the bottom of Narrow Lane and on Oak Road outside Ford Croft House. Also, if possible at Stubwood by the telephone box. Clerk to contact Richard to see if this was possible.
20. Village Hall committee member – Cllr Shermer informed the meeting that the biggest issue that the Village Hall are having currently was the lack of income. They are having the following events to hopefully raise some funds. Choir & Music night in the village hall, Saturday 16<sup>th</sup> June. Summer Lunch, Sunday 1<sup>st</sup> July, £12.00.
21. Highway Issues
- a. Traffic issues & Stubwood sub-committee – None
  - b. Potholes & drainage issues in the village – Already raised item 4
22. Footpaths – Clerk to contact the SCC regarding the footpath up to the bollards. Also, it was raised that could Dan cut the hedge approaching lady meadow bridge. Clerk asked for a Councillor to take on the role of deciding what jobs the Lengthsman post covered since Cllr Hinton had left. Cllr Wright agreed to take on this position. Clerk to send contact details and a copy the job description of the Lengthsman to Cllr Wright.
23. Finance/Payments
- To approve the following payments were proposed by Cllr Robotham and seconded by Cllr Stratton
- a. Webmaster pay for April and May 2018 = £50.00 [LGA 1972 s142 & 144]
  - b. Clerk's pay for April and May 2018 (Made by Standing Order) = £340.17 [LGA 1972 s112]
  - c. Clerk's expenses for April and May 2018 = £18.00 (LGA 1972 s111)
  - d. Eon Lighting May 2018 = £17.06 [Parish Councils Act 1957 s3]
  - e. J Etherington – Cleaning Village Hall Toilets May = £53.99
  - f. Hags – Play area on Old Railway = £294.00 – Discrepancy so chq not signed.
  - g. Edlaston & Wyaston Parish Council – Share of Data Protection Training = £14.62
  - h. Jean Wright – Prizes for BKV Posters - £3.00
  - i. Sue Edmonds – Lawn edging for poppy patches = £59.95
  - j. Churnet Valley Joinery Ltd – Stubwood Notice board = £92.40
  - k. P Robotham – Cost of light for Defibrillator = £3.99
  - l. J Sadler – Back pay for increased salary April – June = £47.11
24. Clerks Salary – Closed Meeting
- It was unanimously agreed to move the clerk to level 22 of the SCL1.

### Items for Future Agenda

1. Dates of next meetings: 3 July, 4 Sept and 2<sup>nd</sup> October