

1. **Attendees:** Cllr P Robotham (in chair), Cllr E Edmonds, Cllr B Wright, Cllr K Stratton and Cllr J Mountney
Apologies. Borough Councillor C Smith, Cllr J Turner, Cllr S Ratcliffe
2. Election of Chairman – The decision was made that as no one wanted to take on the role of Chairman at this current time the councillors would continue to share this role for the foreseeable future. Clerk to ask Cllr Ratcliffe to be chair for June, if not possible Cllr Wright agreed to Chair the meeting.
3. Election of Vice Chairman – Cllr Stratton proposed Cllr Robotham and Cllr Edmonds seconded. Cllr Robotham accepted the position of Vice Chair.
4. The minutes of the meeting of the 20th March 2018 were discussed and agreed by all as correct. The minutes were signed by Cllr Robotham.
5. There was no declaration of interest.
6. Adjournment for public participation – There were no issues raised.
7. Councillor Vacancy – There were four candidates for the 2 councillor vacancies, they are Peter Reid, Margaret Shermer, Philip Frampton and Alethea Blant. Peter Reid gave a brief introduction at the meeting as to what he would like to achieve if he became councillor. Both Peter and Margaret were then asked to leave while a vote was taken. It was a unanimous decision by all councillors present that the 2 new councillors would be Margaret Shermer and Philip Frampton. Margaret was asked to join the councillors for the meeting. Peter was thanked for his interest and Cllr Wright suggested if he had any issues that he would like the Parish Council to look at that he should feel free to contact the clerk. Clerk to inform Cllr Frampton and Alethea Blant with the decision.
8. Matters Arising/Clerk's report
 - a. Correspondence Received – The clerk informed the meeting that the only issues coming up at the moment is changes in Data Protection and Audit and they are both covered separately in the meeting. Invoice received for the repair of railway line equipment from Hags. The Cllrs agreed that this was not a like for like repair, more like a temporary repair therefore it was agreed not to pay the invoice but the clerk should write to Hags and inform them on this. Clerk to action.
 - b. Letter of thanks – The clerk read out a letter of thanks from Barrie Hinton to the meeting.
 - c. Data Protection Changes – The clerk informed the meeting that she was attending training for the changes on the 3rd May 2018. However, in the meantime Cllr Mountney had send a list of the main changes to the clerk and suggested that once the clerk had attended the training they get together outside of the meeting. This was agreed. Clerk to contact Cllr Mountney after the training.
 - d. Internal Audit – It was agreed that Jeffrey Malyon would carry out the internal audit for 2017/18. Clerk to send all the relevant details to Jeff once final checks had been completed by Cllr Robotham and Cllr Ratcliffe. Clerk passed on accounts to Cllr Robotham at the meeting.
 - e. End of year accounts Governance Statement – The Governance statement was gone through step by step and completed, this will be signed off at the next meeting.
 - f. Insurance Renewal – The clerk informed the meeting that she had received a quote and asked for a reduction. This was agreed by Zurich and the new amount was £1534.25. This amount was agreed by all the councillors present. Clerk to contact Zurich and send off the cheque.
 - g. Declaration of interest forms to complete – Clerk passed out new forms for the councillors to complete and return.
9. Planning (Permitted & Refused are decisions by ESBC)
 - a. P/2018/00137 Dale Gap Farm Barrow Hill Rocester – Permitted
 - b. P/2018/00232 Woodseat Level Rocester Staffordshire – No objections
10. End of the War Celebrations – Clerk to discuss with Cllr Ed Barker and also get a copy of the minutes from Wootton Parish Council. Clerk also informed the meeting that she had received a request from Sue Robins asking if the Ladies of Denstone British Legion could decorate the centre of the village especially around the War Memorial. Also wrapping objects around lamp posts and telegraph poles. The councillors were happy for the War Memorial to be dressed but with regards to the lamp posts etc they would have to contact the relevant bodies to ask permission. Clerk to contact Sue Robins.
11. Mobile Post Office – Clerk to contact the Post Office to see when it is likely that the Post Office van will start in Denstone.
12. Overhanging Tree – Cllr Robotham to send address details to the clerk to enable her write to the occupier with regards to the overhanging tree.

13. Defibrillator light – Cllr Robotham has purchased a small strip light for the defibrillator. Update if this successful at the next meeting.
14. Denstone Show – It was agreed that there would be no show this year as it was too late. However, a committee would be put together now to arrange the show for next year. Cllr Mountney and Cllr Shermer both volunteered to be on the committee. Clerk to produce a poster with an update and ask for other committee members.
15. Lorries to JCB and Lady Meadow Bridge – The clerk informed the meeting that Cllr Ratcliffe had informed her that an email had been sent to all transport companies instructing them not to use the road. Cllr Edmonds informed the meeting that the new notice board for Stubwood had now been finished and was soon to be installed.
16. College Road Footpath – Cllr Robotham informed the meeting that this was now being looked into.
17. Best Kept Village – The competition has now been entered and the judging could be made anytime between 1st May to the 21 July 2018.
18. Denstone Diary – Cllr Edmonds informed the meeting that the Denstone Diary would be ready for early May. It is currently with the printers.
19. Oak Road Play Area – The new surface has now been completed. Cllr Robotham informed the meeting that the new surface should last up to 15 years.
20. The Graveyard – Nothing further to add at the moment.
21. Progress of Purchasing Land by the Churnet – Cllr Edmonds informed the meeting that the Cleggs the solicitor was still waiting for a letter from the previous owners of the land.
22. Sponsorship of the roundabout near Churnet Land – nothing to add.
23. Dog Mess in the village – Cllr Wright informed the meeting that whilst at the WI litter pick he met a member of the Enforcement team who had sent him some posters for around the village with regards to picking up after your dog and some booklets. It was decided that the booklets would be put in the information box.
24. Proposed 20 mph speed limit – Clerk informed the meeting that she was still waiting to hear from Richard Rayson.
25. Village Hall committee member. Cllr Shermer volunteered to be the Village Hall Committee member. Clerk to send her details to Bob Beaumont. The next meeting of the Village Hall is 7 May 7.30 in the Village Hall.
26. Emergency Plan for village – Clerk to email Cllr Ratcliffe but in the meantime remove from the Agenda.
27. Highway Issues
 - a. Traffic issues & Stubwood sub-committee – Still awaiting information from Richard Rayson. However, in the meantime Cllr Edmonds is meeting with the new PCSO on the 18th May in the Village Hall carpark at 12.30 to discuss issues in the village.
 - b. Potholes & drainage issues in the village – Nothing to add.
 - c. Footpaths – Nothing to add.
28. Finance/Payments – Proposed by Cllr Robotham seconded by Cllr Edmonds.

To approve the following payments:

 - a. Webmaster pay for March 2018 = £25.00 [LGA 1972 s142 & 144]
 - b. Clerk's pay for March 2018 (Made by Standing Order) = £340.17 [LGA 1972 s112]
 - c. Clerk's expenses for March 2018 = £38.73 (LGA 1972 s111)
 - d. Eon Lighting April 2018 = £16.02 [Parish Councils Act 1957 s3]
 - e. J Etherington – Cleaning Village Hall Toilets = £40.00
 - f. Gardener John Jilbert = £545.40
 - g. Abacus Playgrounds Ltd – Oak Road Play Area =£13,005.60
 - h. Zurich Municipal - Insurance = £1534.25

Items for Future Agenda

- Key for the Railway Line
- Telephone Box

1. Dates of next meetings: 5 June, 3 July, 4 Sept and 2nd October